



Virtual Jury Service | What to Expect

The Multnomah County Circuit Court would like to thank you for attending this online jury selection. Please remember that the selection process will be online, but if you are selected to serve, you will complete your service in-person at the Multnomah County Central Courthouse.

Below are details regarding your **first** day of jury service.

Join the Webex Meeting

1. At least 15 minutes before the designated time of your jury service find the email sent to you from the Multnomah Circuit Court Jury Room. The email will come from MULJuryDuty@ojd.state.or.us.
 - ✓ In this email there is a link to instructions on how to join Webex.
 - ✓ You will also need to note your **Panel Number** from that same email.

2. In Webex when prompted to enter your information for the Webex Meeting:

Please enter your name as the Panel Number emailed to you by the Multnomah Circuit Court Jury Room.

- a. This Panel Number is how you will be identified within the Webex Meeting during your virtual jury selection.
- b. Click **Next**.

Join your meeting

Name (required)

55

☒ Remember me

By using Webex, you agree to the [Terms of Service](#) and [Privacy Statement](#).

Next

If you're the host, [sign in](#).

webex by cisco

3. Review the Oregon Judicial Department Terms of Use and Click **Accept** to proceed.

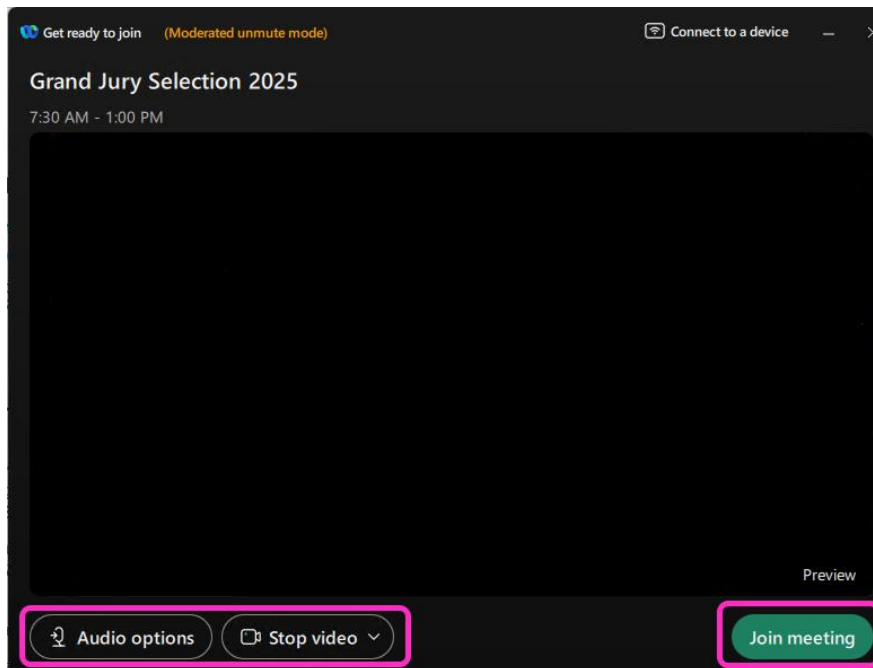
If you are connecting to Webex to attend a **remote hearing or oral argument**, by selecting 'Accept' you are agreeing and acknowledging that:

1. You will not record, copy, distribute or otherwise make available any audio recording or visual image of the proceeding without express permission from the court.
2. The proceeding is being recorded and will be part of an official court record.
3. The proceeding will be made available live to the public.
4. As an accommodation under the Americans with Disabilities Act (ADA), Webex closed captioning may be made available upon four (4) business days advance request. Webex closed captioning is not an official record of court proceedings. The Oregon Judicial Department makes no warranty as to the accuracy of Webex closed captioning.

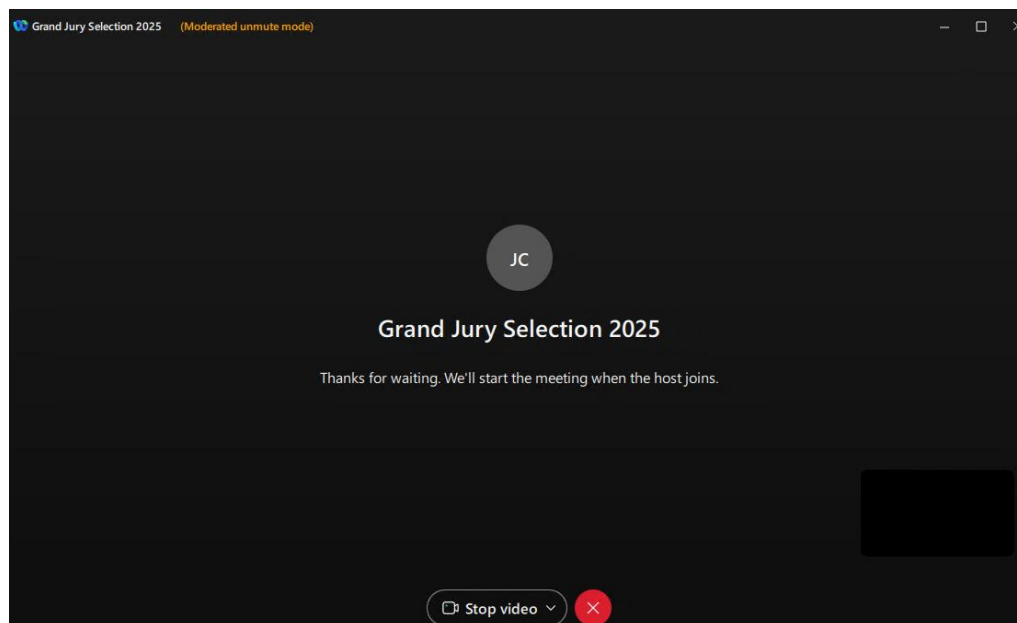
Accept Decline



4. The Webex Meeting application opens. Before clicking on **Join**:
 - a. Click the microphone icon to **Unmute** your mic.
 - b. Click the video icon to **Start video**.
 - c. Click **Join meeting**.



5. After joining the meeting, you will enter a Lobby:
 - a. Because multiple jurors are joining the meeting at the same time, please be patient and wait for the host to admit you – this process may take up to 30 minutes.



6. When the Webex host admits you into the meeting, they will check in with you to make sure that your equipment is working properly.