



COURT-CONNECTED DOMESTIC RELATIONS MEDIATOR APPLICATION

(Please note that your application will be on file and available for public inspection)

1. Name: _____

Business Name: _____

2. Mailing/Office Address: _____

3. Phone: _____ Email: _____

4. Application for (applicant may choose one or both):

☐ Custody and Parenting Time Mediation Panel

☐ Domestic Relations Financial Mediation Panel

5. Please include a copy of your resume with your application.

☐ A copy of my resume is attached.

6. Please list all languages spoken proficiently: _____

☐ I am qualified to mediate in the above listed language(s).

DOMESTIC RELATIONS CUSTODY AND PARENTING TIME MEDIATOR

Requirements for Education, Training, Mediation Experience, and Malpractice Insurance

I. EDUCATION

Oregon Uniform Trial Rules [Chapter 12](#) requires that all court-connected domestic relations mediators must possess one of the following (unless a waiver or substitution is granted)):

<p style="text-align: center;"><u>Option 1</u></p> <p><input type="checkbox"/> Master's or <input type="checkbox"/> Doctoral Degree from an accredited college or university in:</p> <ul style="list-style-type: none"><input type="checkbox"/> counseling<input type="checkbox"/> psychiatry<input type="checkbox"/> psychology<input type="checkbox"/> social work<input type="checkbox"/> marriage and family therapy<input type="checkbox"/> mental health	<p style="text-align: center;"><u>Option 2</u></p> <p><input type="checkbox"/> Juris Doctorate degree from an accredited law school with either:</p> <ul style="list-style-type: none"><input type="checkbox"/> coursework in family Law<input type="checkbox"/> CLE credits in family Law <p>Please describe the family law CLEs or coursework: _____</p> <p>_____</p> <p>_____</p>
<p style="text-align: center;"><u>Option 3</u></p> <p><input type="checkbox"/> Master's or <input type="checkbox"/> Doctoral Degree from an accredited college or university, with coursework in human behavior, in a subject relating to:</p> <ul style="list-style-type: none"><input type="checkbox"/> children & family dynamics<input type="checkbox"/> education<input type="checkbox"/> communication<input type="checkbox"/> conflict resolution <p>PLUS</p> <p>At least 1 year post graduate experience serving families (list full-time equivalent experience):</p> <ul style="list-style-type: none"><input type="checkbox"/> ____ years in social work<input type="checkbox"/> ____ years in mental health<input type="checkbox"/> ____ years in conflict resolution	<p style="text-align: center;"><u>Option 4</u></p> <p><input type="checkbox"/> Bachelor's Degree, with coursework in a behavioral science, related to:</p> <ul style="list-style-type: none"><input type="checkbox"/> family relationships<input type="checkbox"/> child development<input type="checkbox"/> conflict resolution <p>PLUS</p> <p>At least 7 years post-graduate experience serving families (list full-time equivalent experience):</p> <ul style="list-style-type: none"><input type="checkbox"/> ____ years in social work<input type="checkbox"/> ____ years in mental health<input type="checkbox"/> ____ years in conflict resolution

Please list the educational degrees you have and their respective institutions:

DOMESTIC RELATIONS CUSTODY AND PARENTING TIME MEDIATOR

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II. TRAINING

Oregon Uniform Trial Rules [Chapter 12](#) requires that all court-connected domestic relations mediators must have completed training in each of the following areas:

<input type="checkbox"/> 30 Hour Basic Mediation Training (as described in UTCR 12.100) Name of Trainer/Provider: _____ Dates Attended: _____ Total Hours of Training: _____ Did you include a copy of your training certificate with your application? <input type="checkbox"/> Yes <input type="checkbox"/> No (please describe): _____
<input type="checkbox"/> 40 Hour Domestic Relations Custody and Parenting Mediation Curriculum (as described in UTCR 12.110) Name of Trainer/Provider: _____ Dates Attended: _____ Total Hours of Training: _____ Did you include a copy of your training certificate with your application? <input type="checkbox"/> Yes <input type="checkbox"/> No (please describe): _____
<input type="checkbox"/> 8-hour Court Systems Training (as described in UTCR 12.130) Name of Trainer/Provider: _____ Dates Attended: _____ Total Hours of Training: _____ Did you include a copy of your training certificate with your application? <input type="checkbox"/> Yes <input type="checkbox"/> No (please describe): _____ <input type="checkbox"/> Or Substantially Similar Training Please describe: _____ _____ _____ _____

DOMESTIC RELATIONS CUSTODY AND PARENTING TIME MEDIATOR

Requirements for Education, Training, Mediation Experience, and Malpractice Insurance

III. MEDIATION EXPERIENCE

Oregon Uniform Trial Rules [Chapter 12](#) requires that all court-connected domestic relations mediators must have completed **at least one** of the following types of experience (check all that apply):

OPTION 1:

☐ I participated in at least 20 cases including a total of at least 100 hours of domestic relations mediation supervised by or co-mediated with a qualified domestic relations custody and parenting time mediation supervisor under UTCR 12.070(7). At least ten of those cases and 50 hours were in custody and parenting time mediation, and at least three of those custody and parenting time mediation cases were directly observed by the qualified mediation supervisor.

Name of the person who supervised your cases: _____

OPTION 2:

☐ I have at least two years full-time equivalent experience in any of the following:

- ☐ mediation
- ☐ direct therapy or counseling with an emphasis on short-term problem solving
- ☐ practicing attorney handling a domestic relations or juvenile caseload

AND

☐ I have participated as a mediator or co-mediator in a total of at least ten cases including at least 50 hours of domestic relations custody and parenting time mediation, and;

☐ I have an understanding of court-connected domestic relations programs. Please describe how: _____

Please describe how you meet the mediation experience requirements above (include number of cases, types of cases, dates of mediation experience, and if option 2, a description of your relevant full-time experience): _____

DOMESTIC RELATIONS FINANCIAL MEDIATOR

Requirements for Education, Training, Mediation Experience, and Malpractice Insurance

Skip to page 7 if you are not applying to be a financial mediator

IV. REQUIREMENTS TO BE A DOMESTIC RELATIONS FINANCIAL MEDIATOR ONLY

Oregon Uniform Trial Rules [Chapter 12](#) requires that all applicants must meet the below additional requirements (UTCRC 12.080) to mediate domestic relations financial issues:

A. Education:

☐ I meet the education requirements for a domestic relations custody & parenting time mediator and have indicated such qualifications above on page 2.

B. Training:

☐ I meet the training requirements for a domestic relations custody & parenting time mediator and have indicated such qualifications above on page 3, and;

☐ I completed the 40-hour Domestic Relations Financial Mediation Training (UTCRC 12.120):

Name of Trainer/Provider: _____

Dates Attended: _____

Total Hours of Training: _____

Did you include a copy of your training certificate with your application?

☐ Yes

☐ No (please describe): _____

C. Experience:

OPTION 1:

☐ I participated in at least 20 cases including a total of at least 100 hours of domestic relations mediation that was supervised or co-mediated by a qualified domestic relations financial mediation supervisor under UTCRC 12.080(8). At least ten cases and 50 hours were in domestic relations financial mediation, and at least 3 of those domestic relations financial mediation cases were directly observed by the qualified mediation supervisor.

Name of the person who supervised your mediation cases:

DOMESTIC RELATIONS FINANCIAL MEDIATOR

Requirements for Education, Training, Mediation Experience, and Malpractice Insurance

OPTION 2:

☐ I have at least two years full-time equivalent experience in any of the following:

- ☐ mediation
- ☐ direct therapy or counseling with an emphasis on short-term problem solving
- ☐ practicing attorney handling a domestic relations or juvenile caseload

AND

☐ I have participated as a mediator or co-mediator in a total of at least ten cases including a total of at least 50 hours of domestic relations financial mediation; and

☐ I have an understanding of court-connected domestic relations programs.

Please describe how you meet the domestic relations financial mediator requirements (include number of cases, types of cases, dates of mediation experience, and if option 2, include 1). a description of your relevant full-time experience and 2). how you acquired your understanding of court-connected domestic relations programs): _____

D. Malpractice Insurance

☐ I certify I shall maintain at least \$100,000 in malpractice insurance or self-insurance with comparable coverage.

Name of insurance company: _____

Amount of coverage: _____

MEDIATOR ETHICS

**Required for Domestic Relations Custody and Parenting Time Mediator & Domestic Relations
Financial Mediator**

V. SUBSTITUTION OR WAIVER OF QUALIFICATIONS

The court's determining authority may allow a substitution or waiver for any of the minimum qualifications for an approved mediator.

A. Do you meet all of the requirements for the area of practice(s) for which you are applying?

B. If you marked No:

1. Which section of the requirements do you not meet? _____

2. Are you requesting a substitution or waiver of the above-listed requirements?

3. Have you attempted to meet the requirements?

If yes, what barriers are you facing in meeting the requirements: _____

4. If you are requesting a substitution, please describe how you plan to meet the minimum requirements? Please explain your plan and timeline: _____

5. If you are requesting a waiver, what other applicable education, training, or experience do you have that qualifies you to mediate? Please explain: _____

6. If you are requesting a waiver, please describe any justifications for why a waiver should be approved: _____

MEDIATOR ETHICS

Required for Domestic Relations Custody and Parenting Time Mediator & Domestic Relations Financial Mediator

VI. MEDIATOR ETHICS

- A. I have read and agree to comply with the mediator ethics outlined in UTCR 12.040. I subscribe to the following code of professional ethics, standards or principles (e.g. OMA, OSB, ACR): _____
- B. I certify that I am currently in good standing with all regulatory authorities of my profession. I hereby authorize the Oregon Judicial Department to inquire with any professional associations and licensing authorities that I am associated with regarding disciplinary history and pending complaints. I am licensed with the following agencies:
- ☐ Oregon State Bar
- ☐ Board of: ☐ Psychologists ☐ Counselors and Therapists ☐ Clinical Social Workers
- ☐ Other: _____
- C. I agree to keep the court informed of any changes in my licensure status and qualifications to be listed as a mediator.
- D. I agree to provide and maintain publicly available information as outlined in UTCR 12.050. _____ *(initial)*
- E. In addition, I agree to comply with the continuing education requirement for court-connected mediators in UTCR Chapter 12.140 _____ *(initial)*

Application References and Signatures

References

Please list at least three references who can attest to your ability to mediate domestic relations mediation cases. Please include the name of the person(s) who supervised your mediation experience hours if applicable:

Name of reference	Relationship to you	Phone Number	Email Address

By signing this mediator application, I acknowledge that the information provided is correct. I understand this information may be verified, references/programs may be contacted, and I expressly consent to the release of information.

Signature

Date

Print Name